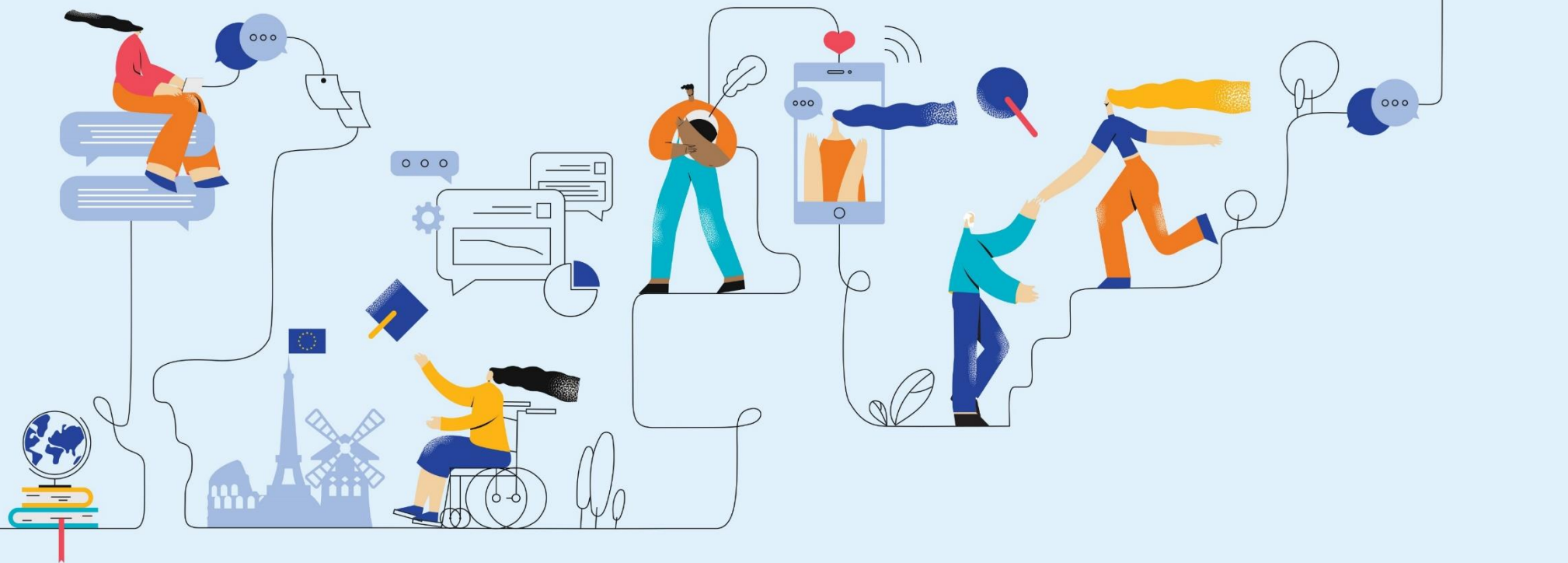


Rad u sustavu CEEPUS-a i nominacija prijava u ak. god. 2025./2026.





CEEPUS

CONTACT APPLY ABOUT HOW EXPLORE FIND

MY CEEPUS

1.

We promote cooperation in the field of higher education in Central Europe.

CEEPUS

CONTACT APPLY ABOUT HOW EXPLORE FIND

MY CEEPUS ?

Log in to your account

Account

your CEEPUS username

Password

your CEEPUS password

Login

Forgot your username? Forgot your Password?

You did not receive the activation email?

Don't have an account?

If you are new to our system you have to register first and create a new account.

If you have already a CEEPUS account, please log into your already existing account.

Have any questions? Please check our [How To](#)

Click here to register!

2. Za one koji nisu registrirani u CEEPUS sustav



Prije početka bilo kakvog rada u sustavu CEEPUS-a potrebno je provjeriti jeste li u sustav ulogirani u ulozi **Mobility ili Network!**

Uloga *Mobility* je uloga krajnjeg korisnika koji podnosi prijavu za svoju mobilnost i u njoj neće biti vidljive prijave drugih kandidata koje obrađujete i nominirate kao CEEPUS koordinator.

Ulogu provjeravate s lijeve strane sučelja - zaokruženo na prikazu gore CEEPUS *Mobility Desktop*.

Ulogu mijenjate s desne strane sučelja, klikom na *Switch Desktop*.



CEEPUS Network Desktop

Guideline to the Network Application Round 2022/23

New Application Round 22/23

Partner

rank	83 given quota	final traffic sheet	accepted network
------	-------------------	---------------------	------------------

outgoing mobilities
0 (6)
waiting for nomination

incoming mobilities
9 (1)
waiting for nomination

Izvan zgrade: vaša ustanova
U zagradi: cijela mreža

Nominiranje dolaznih prijava

ceepus.info/desktop/desktop.aspx#nbb

Application Data

- Manage your mobility applications
- Manage your network applications
- Manage your upload change requests

101 awarded mobilities

12 mobilities waiting

148M 25D used months

Network Application Round 2025/26

Guideline to the Network Application Round 2025/26

How to prolong a network

How to transfer a network

How to create a new Network

How to generate letters and how to add a contact person

How to fill in the tendered traffic

How to register for mobility and network

Nominiranje dolaznih prijava

← Your incoming mobility applications

Your mobilities

CPNR ▾

INR ▾	NAME	HOME PPU	
CPNR ▾			
INR ▾	I. Janković, J. Janković	University of Belgrade, Faculty of Philology - Department of Dutch Studies	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	
INR ▾	I. Janković, J. Janković	Palacký University Olomouc, Faculty of Arts, Department of Netherlandistics	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	
INR ▾	I. Janković, J. Janković	Masaryk University, Department of Czech Language	
INR ▾	I. Janković, J. Janković	University of Debrecen, Institute for German Studies	

Partner mobilities

CPNR ▾

INR ▾	NAME	OUTGOING PPU	INCOMING PPU
CPNR ▾			



HV < M-1013-2122-192276 ?

CONTENT | NOMINATE

nominate & to host NCO 6

1 HTML

Nomination

If you change something in the following fields, please do not forget to click the "save" button, before you click "nominate".

From 08.07.2022 2 To 15.07.2022 3

☐ Accommodation Arranged 4

save 5

Application

Mobility Type Short Term Students

Home

Serbia

University of Belgrade

1. HTML – provjera:

- ispravna ak. god. i razdoblje u kojem se održava nastava (usklađenost s ak. kalendarom)
- mobilnost nije moguća u razdoblju: 15.7. – 31.8. (osim kratke grupne mobilnosti – ljetne škole)
- student ima završena dva semestra u trenutku realizacije mobilnosti (oism za ljetne škole/str. posjete)
- studentska prijava je razdoblje između 21 dana i 5 mjeseci
- studentska prijava kraća od cijelog semestra ima jasno napisan plan aktivnosti i obrazložen smisao i cilj kraće mobilnosti (pisanje završnog rada, istraživanje, praktični rad npr. u laboratoriju)
- nastavnička mobilnost traje između 5 i 30 dana te sadrži plan predavanja i teme predavanja od 6 tjedno
- nenastavnička mobilnost (*university staff*) traje između 2 i 5 dana te treba sadržavati plan aktivnosti po danima. Svrha takve mobilnosti je praćenje rada, tzv. *job shadowing*.
- koordinacijski sastanci (*network meetings*)– traju između 1 i 3 dana, trebaju sadržavati program sastanka sa satnicom

2. i 3. datumi mobilnosti, usklađeni s akademskim kalendarom ustanove

- 4. kvačica za smještaj - samo kod studentskih prijava
- 5. Save
- 6. Nominate & to host NCO (nominacija prijave za odobrenje)

Prijava za dolaznu mobilnost

Awarded

Mobility Type: Short Term Students
Exchange Type: physical
Period: 09.12.2024 - 26.01.2025
Months: 2

Prihvatljiva dolazna *Short Term Student* prijava (mobilnost kraća od semestra):

- razdoblje usklađeno s ak. kalendarom
- u dijelu *Motivation* konkretno opisan plan rada

Motivation

I am a postgraduate (doctoral) student. I applied for the Ceepus exchange at the Faculty of Food Technology in Osijek, where I plan to do part of the experimental or research part for my doctorate in agreement with associate professor PhD Antun Jozinovic. I will do the necessary analyzes and research at the Institute for Carbohydrate Technology, and the research relates to new varieties of potatoes, where we plan to work on methods of isolating starch from potatoes and the chemical composition of these varieties. In the continuation of the research, I plan to perform the following analyses: modification of starch with the addition of citric acid with proportions of 5, 10, 20% and glycerol: water (100:0 and 90:10) 40%, plasticization by extrusion and preparation of mixtures using a Brabender mixer and hydraulic press (plates for further measurements + films for biodegradation + water vapor permeability + water absorption), to develop different formulations of polymer mixtures of thermoplastic starch (TPS) and polylactide (PLA), as biodegradable alternatives to replace synthetic plastics as packaging material.

Prijava za dolaznu mobilnost

Prihvatljiva dolazna nastavnička prijava

- Razdoblje usklađeno s ak. kalendarom

Najvažnije:

Teaching Plan

Motivation/Supervision Assignment: 6 nastavnih sati, upisane teme predavanja za svaki nastavni sat i kratki uvod

Field of study

Membrane filtration - Dairy industry

Enzymatic hydrolysis and microbial fermentation

Modeling of Batch and Continuous Processes - SuperPro Designer

Wastewater treatment

Environmental protection

Teaching Plan

Week of stay	Teaching hours	Course title
1	6	Techno-economic analysis of bioactive peptide production by tryptic and microbial hydrolysis using SuperPro Designer

Motivation / Supervision Assignment

My name is [REDACTED] (PhD) from Hungary. I am working in the Hungarian University of Agriculture and Life Science as an assistant lecturer. My research fields are the membrane filtration, enzymatic hydrolysis and the microbial fermentation. In my research work, my goal is to produce bioactive peptides that have an increased antioxidant content, angiotensin-converting enzyme (ACE) inhibitory effect, antimicrobial and hypoallergenic properties. My research also focuses on the techno-economical analysis using SuperPro Designer.

Teaching Plan for 1 week of stay - 6 teaching hour

- 1 hour --> Introduction of bioactive peptides
- 2 hour --> The Sources of Bioactive Peptides
- 3 hour --> Liquid Milk Protein Concentrate production by membranefiltration
- 4 hour --> Production of Bioactive Peptides (Enzymatic Hydrolysis)
- 5 hour --> Production of Bioactive Peptides (Microbial Fermentation)
- 6 hour --> Introduction to SuperPro Designer

Awarded

Mobility Type: Teacher
Exchange Type: physical
Period: 07.10.2024 - 11.10.2024
Months: 0,5

1.

Nominiranje odlaznih prijava

Guideline to the Network Application Round 2022/23 [↗](#)

New Application Round 22/23

Partner

rank	44 given quota	final traffic sheet	accepted network
------	-------------------	---------------------	------------------

outgoing mobilities [↗](#)

2
waiting for nomination

incoming mobilities [↗](#)

0

Active networks

Partner

104 awarded mobilities	23 mobilities waiting	104M 15D used months
---------------------------	--------------------------	-------------------------

2.

MS < Your outgoing mobility applications [?](#)

Your mobilities

CPNR ▾

MNR ▾	NAME	HOST PPU	
10000	Erasmus Program	University of Prishtina Hasan Prishtina, Faculty of Medical Science	↗
10000	Erasmus Program	Medical University of Graz, Division of Restorative Dentistry, Periodontology and Prosthodontics, Department of Dental Medicine and Oral Health	↗



MS < M-1042 2021-14218

home user documents folder

created

waiting for nomination

waiting for award

awarded

completed

nominate & to home NCO

2

1

HTML

✉

Mobility Type

Teacher

Home

Bulgaria
Medical University - Plovdiv
Medical Faculty of Medical University Plovdiv
Prof. Dr. Nikola Ivanov, MD
Image Processing, Information Engineering & Knowledge Discovery Technology

Host

Kosovo*
University of Prishtina Hasan Prishtina
Faculty of Medical Science
Prof. Dr. Ismet Hoxha, MD

Academic Year 2020/2021

Coordinator

Prof. Dr. Ismet Hoxha, MD
Department of Pathology
Prof. Dr. Ismet Hoxha, MD

Status

Kako pronaći plan mobilnosti (*traffic sheet*) u CEEPUS sustavu?

ceepus.info/desktop/desktop.aspx#nbb

TV Application Data

Manage your mobility applications

Manage your network applications

Manage your upload change requests

Contact Technical Support

Switch Desktop

Help

1.

< Your Network Applications

Period Academic year 2025/2026

coordinated networks

CPNR	NAME			
No records to display.				

participating networks

CPNR	NAME	
State : ready for mobility		
AT-0037-21-2526	Slavic Philology and Its Cultural Contexts	



2.

AT-0037-21-2526

ONTENT | DOCUMENTS | STATISTICS | ASS. QUOTA | MOBILITY | TRAFFIC



view

Letter of Award

HTML

Balance Sheet

Slavic Philology and Its Cultural Contexts

Academic year 2025/2026

Help

This is the main view of your network application

Click on "Edit" to access your application for editing

Click on "HTML" for the html view of the whole application and to export your application as pdf in the HTML view.

Click on the "Documents" to access all already uploaded documents

Click "Statistics" for a statistical overview of your mobility flows of your network both in real time and in the past mobility plan (= Traffic Sheet).

Click on "Traffic" to get an overview of the traffic during application round.

Final Incoming Traffic

FINAL INCOMING TRAFFIC FROM	student		short term student		teacher		short term excursion		short term intensive courses		short term university staff		short term network meetings	
	month	person	month	person	month	person	month	person	month	person	month	person	month	person
Participating unit														
St. Kliment Ohridski Sofia University	4	1												
Faculty of Slavic Studies	(A: 0)	(A: 0)												
PhD Martin Stefanov	(F: 4)	(F: 1)												
Charles University			1	1										
Institute of Ethnology and Central European and			(A: 0)	(A: 0)										
Balkan Studies			(F: 1)	(F: 1)										
Mgr. Sandra Vlainic														
University of Zagreb	4	1												
Faculty of Humanities and Social Sciences,	(A: 0)	(A: 0)												
Department of Croatian Language and Literature	(F: 4)	(F: 1)												
PhD Darko Matovac														
University of Warsaw	4	1	1	1										
Institute of Western and Southern Slavic Studies	(A: 0)	(A: 0)	(A: 0)	(A: 0)										
DSc Patrycjusz Pajak	(F: 4)	(F: 1)	(F: 1)	(F: 1)										
University of Belgrade	4	1			1	1								
Faculty of Philology, Department of General	(A: 0)	(A: 0)			(A: 0)	(A: 0)								
Linguistics	(F: 4)	(F: 1)			(F: 1)	(F: 1)								
Associate professor Borko Kovačević														
University of Novi Sad	4	1			1	1								
University of Novi Sad - Faculty of Philosophy	(A: 0)	(A: 0)			(A: 0)	(A: 0)								
Prof. Dr Ivana Živancevic Sekeruš	(F: 4)	(F: 1)			(F: 1)	(F: 1)								
University of Ljubljana	4	1	1	1	1	1								
Faculty of Arts	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)								
Tatjana Balazic Bulc	(F: 4)	(F: 1)	(F: 1)	(F: 1)	(F: 1)	(F: 1)								
TOTAL	24	6	3	3	3	3	0	0	0	0	0	0	0	0
	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)	(A: 0)
	(F: 24)	(F: 6)	(F: 3)	(F: 3)	(F: 3)	(F: 3)	(F: 0)	(F: 0)	(F: 0)	(F: 0)	(F: 0)	(F: 0)	(F: 0)	(F: 0)



Final Outgoing Traffic

FINAL OUTGOING TRAFFIC TO Participating unit	student		short term student		teacher		short term excursion		short term intensive courses		short term university staff		short term network meetings	
	month	person	month	person	month	person	month	person	month	person	month	person	month	person
St. Kliment Ohridski Sofia University Faculty of Slavic Studies PhD Martin Stefanov	4 (A: 0) (F: 4)	1 (A: 0) (F: 1)												
University of Zagreb Faculty of Humanities and Social Sciences, Department of Croatian Language and Literature PhD Darko Matovac	4 (A: 0) (F: 4)	1 (A: 0) (F: 1)					1 (A: 0) (F: 1)	10 (A: 0) (F: 10)	1 (A: 0) (F: 1)	4 (A: 0) (F: 4)				
University of Zadar Department of Croatian and Slavic Studies PhD VICE ŠUNJIĆ	4 (A: 0) (F: 4)	1 (A: 0) (F: 1)												
University of Warsaw Institute of Western and Southern Slavic Studies DSc Patrycjusz Pajak			1 (A: 0) (F: 1)	1 (A: 0) (F: 1)										
University of Belgrade Faculty of Philology, Department of General Linguistics Associate professor Borko Kovačević	3 (A: 0) (F: 3)	1 (A: 0) (F: 1)			1 (A: 0) (F: 1)	1 (A: 0) (F: 1)								
University of Novi Sad University of Novi Sad - Faculty of Philosophy Prof. Dr Ivana Živancevic Sekeruš					1 (A: 0) (F: 1)	1 (A: 0) (F: 1)								
University of Ljubljana Faculty of Arts Tatjana Balazic Bulc	4 (A: 0) (F: 4)	1 (A: 0) (F: 1)	1 (A: 0) (F: 1)	1 (A: 0) (F: 1)										
TOTAL	19 (A: 0) (F: 19)	5 (A: 0) (F: 5)	2 (A: 0) (F: 2)	2 (A: 0) (F: 2)	2 (A: 0) (F: 2)	2 (A: 0) (F: 2)	1 (A: 0) (F: 1)	10 (A: 0) (F: 10)	1 (A: 0) (F: 1)	4 (A: 0) (F: 4)	0 (A: 0) (F: 0)	0 (A: 0) (F: 0)	0 (A: 0) (F: 0)	0 (A: 0) (F: 0)



Učitavanje završne dokumentacije u sustav CEEPUS-a (*Letter of Confirmation i Mobility Report*)

Active networks

AT-0012-17-2122 - Language and literature in a Central European context					
Partner					
102 awarded mobilities	2 mobilities waiting	149M 25D used months	61M 5D free months	70% fulfillment	
PL-0012-18-2223 - Language and literature in a Central European context					
Partner					
0 awarded mobilities	4 mobilities waiting	0M 0D used months	203M 0D free months	0% fulfillment	

1.

AT-0012-17-2122

CONTENT | DOCUMENTS | STATISTICS | ASS. QUOTA | **MOBILITY** | TRAFFIC

PPU: University of ...

Direction: Incoming

Mobilities

CPMNR	NAME	
State: accepted by applicant		
PPU: Ma	...	

2.



< M-SK-0405-2324-173036



CONTENT

FINALIZE

AWARD EDIT

Mobility Report

no mobility report found

The applicant did not fill in the "Mobility Report" yet.

Open

Letter of Confirmation (LoC)

no letter of confirmation found

You can only start editing the "Letter of Confirmation" four days prior to the end of your stay.

Please edit the "Letter of Confirmation" first.

The documents are then to be printed and signed/stamped by the host institution.

Following this, the documents are to be uploaded by either the applicant or the host institution.

For the technically minded there is also an upload/verification procedure via smartphone and QR-Code.

Important Notice: Please note that once you have printed the Letter of Confirmation, you should not edit them again, since the software will not permit uploading in this case!

Edit

- *Mobility Report* popunjavaju stipendisti u sustavu CEEPUS-a najkasnije 14 dana po završetku mobilnosti
- koordinator ili stipendisti popunjavaju *Letter of Confirmation*.
- koordinator dolazi do završnih dokumenata koristeći *deeplink* – u popisu mobilnosti pod *state* je potrebno odabrati *accepted by applicant*.
- **Letter of Confirmation se skida na računalo i printa, ovjerava potpisom koordinatora te pečatom ustanove.**
- **ovjerene dokumente koordinator ili sam stipendist učitavaju u sustav CEEPUS-a preko iste poveznice**





Letter of Confirmation

M-HU-0809-2324-187808

Network: HU-0809-11-2324 (Umbrella) - FISH (French, Italian, SpanishH) - Romance Languages and Cultures - Strategies of Communication and Culture Transfer in Central Europe

Host Institution: Pázmány Péter Catholic University, Faculty of Humanities and Social Sciences

Exchange Type: Physical

Applicant: Mrs [redacted]
was a CEEPUS teacher at our institution

from: 22.08.2024
to: 30.08.2024

Teaching Plan:

Week	Hours	Course title
1	6	Cultuèremes en contrase. L'organisation conceptuelle et culturelle de l'expression de la colère en français

Comments / Supervising hours:

Good exchange, well arumented comments

Mrs [redacted]



22.08.2024
FISH coordinator
Prof.



Please do not add anything in writing! Please do not upload hard copies without stamp and signature!

Please do not add anything in writing! Please do not upload hard copies without stamp and signature!

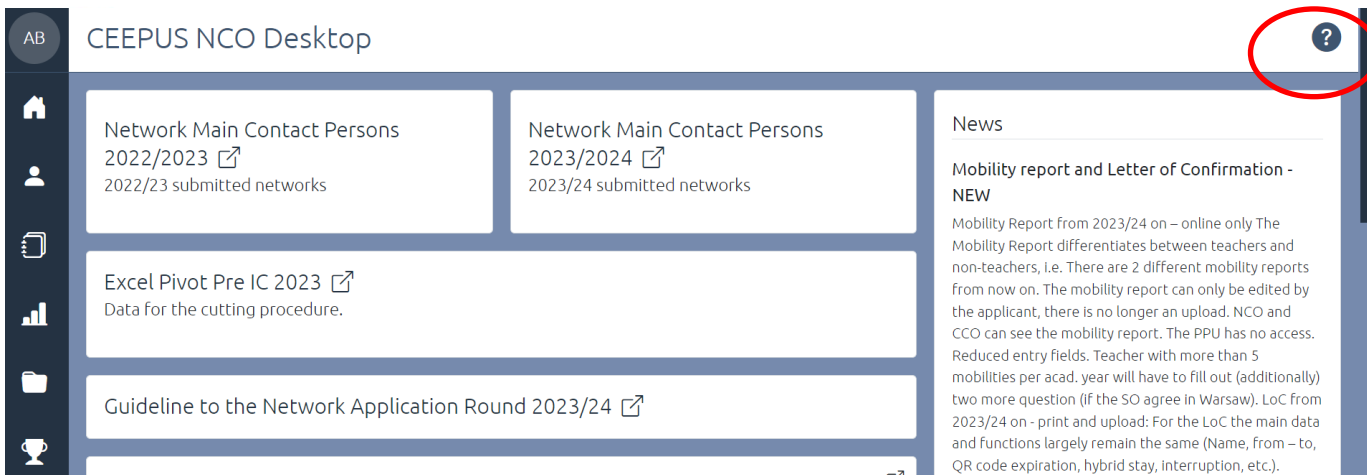


You can use your smartphone with a QR-Code app (e.g. QR-Code Reader for Android or iOS) to check whether this document is identical with the information in the database. If you do not want to use the smartphone you can enter the Short Access URI in your favorite browser to check and sign the document. You can also upload the stamped and signed paper documents via this link. Please be sure that the QR-Code will be on the scanned or photographed image, so we can successfully recognize the uploaded document. We prefer the upload as PDF but you can also use JPEG.
Short Access URI: <https://www.ceepus.info/7ojj2e2>



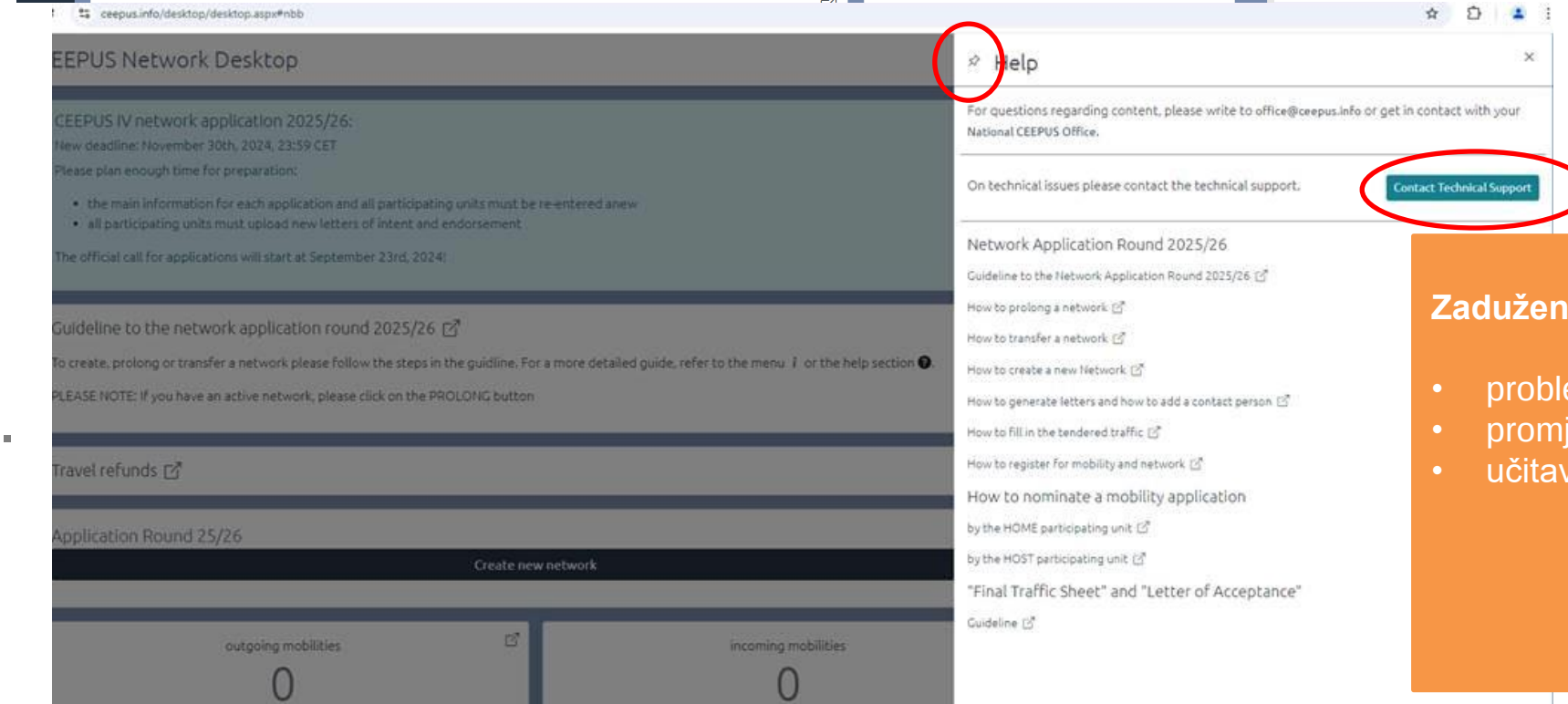
You can use your smartphone with a QR-Code app (e.g. QR-Code Reader for Android or iOS) to check whether this document is identical with the information in the database. If you do not want to use the smartphone you can enter the Short Access URI in your favorite browser to check and sign the document. You can also upload the stamped and signed paper documents via this link. Please be sure that the QR-Code will be on the scanned or photographed image, so we can successfully recognize the uploaded document. We prefer the upload as PDF but you can also use JPEG.
Short Access URI: <https://www.ceepus.info/7ojj2e2>

Primjer točnog i
potpuno popunjenog
dokumenta *Letter of
Confirmation*:
dva potpisa i žig
- ako bilo koji element
nedostaje, dokument
se ne priznaje



Tehnička podrška

1.



2.

Zaduženi za tehničke poteškoće poput:

- problemi s prijavom u sustav ili s lozinkom
- promjene osobnih podataka
- učitavanje dokumenata

Agencija za mobilnost i programe EU

Nacionalni ured za CEEPUS u Hrvatskoj

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10000 Zagreb

T: + 385 (0)1 555 7855

E-mail: ceepus@ampeu.hr